

SERVANT DATA

HOUSE/FLAT NO: _____ COLONY: _____

1.	Name		2.	Father / Husband Name	
3.	CNIC No		4.	Mob No	
5.	Helper Type		6.	Gender	
7.	Date of Birth		8	Age	
9.	Date of Joining		10	Working Shift	Morning/Evening
11	Home Address			Duration of Leave	



BIO-DATA FORM

BUYER/TENANT OF ASKARI COLONIES RAWALPINDI



PERSONAL DETAILS

1. PA No./Rank (Army Only). _____
2. Name of Tenant/Buyer. _____
3. CNIC No.

					-								-	
--	--	--	--	--	---	--	--	--	--	--	--	--	---	--
4. Nationality. Pakistani ☐ Other than Pakistani _____
5. Age. _____ Years
6. Active Contact No. a. _____ b. _____
7. Email Address. _____
8. Current Residential Address. _____
9. Religion. _____
10. Education. _____
11. Marital Status. Single ☐ Married ☐ Divorced ☐ Widow/Widower ☐

OCCUPATIONAL DETAILS

12. Current Occupation.

- | | | | |
|---------------------------------|--------------------------|---------------------------------|--------------------------|
| Serving Forces Offr | ☐ | Retired Forces Offr | ☐ |
| Serving Govt Servant (Civilian) | ☐ | Retired Govt Servant (Civilian) | ☐ |
| Businessman | ☐ | Virtual/Online | ☐ |
| Private Job | ☐ | Any Other | ☐ |

Current Appointment/Designation. _____

Organization. _____

13. Previous Profession. _____ Serving Period. _____

Previous Appointment/Designation. _____

Organization. _____

PREVIOUS RESIDENTIAL RECORD

14. Have you ever lived in any Askari Colony. Yes ☐ No ☐

If YES, Mention Address with Station _____

Duration of Stay. _____

FAMILY DETAILS

15. Name of Spouse. _____

16. Spouse CNIC No.

					-								-	
--	--	--	--	--	---	--	--	--	--	--	--	--	---	--

17. Spouse's Education. _____

18. Spouse's Occupation. _____

If working, mention appointment/designation. _____ Organization _____

19. Total No. of Children. _____

Kindly complete the following information detail regarding your children:

Ser	Name of Children	Age in years	Marital Status		Profession		Mention educational institute/ organization
1.			Single	Married	Student	Job/Business	
2.			Single	Married	Student	Job/Business	
3.			Single	Married	Student	Job/Business	
4.			Single	Married	Student	Job/Business	
5.			Single	Married	Student	Job/Business	
6.			Single	Married	Student	Job/Business	
7.			Single	Married	Student	Job/Business	

20. How many persons will stay in house/Apt? _____

Ser	Name	Age	Relationship	Occupation
1.				
2.				
3.				
4.				

VEHICLE DETAILS

21. How many vehicles (Vehs) possessed?

Ser	Veh's Registration No.	Make & Type	Color	Registered in the name
1.				
2.				
3.				
4.				

22. Attachments.

- Photocopy of CNIC
- Photocopy of FRC issued by NADRA
- Photocopy of Computerized Police Verification Certificate (Only for Civilians)
- Bank Draft (NOC Processing Fee)
- Photocopy of Bachelors and above education degree (any family member in FRC) (Only for Civilians)
- Photocopy of Retirement Order (Only for Retd Offrs)
- Photocopy of serving certificate (Only for Serving Armed Forces Offrs)

Sign of Tenant/ Buyer / Donee _____

Name of Tenant / Buyer / Donee/ _____

APPLICATION FROM THE LANDLORD

To:

Assistant Director Housing (Zone-3)
Askari Colonies Management
Hsg Dte GHQ Rwp

Subject: Request For Issuance of NOC for Rent of Apt/ House

I, _____ Son/ Daughter/Wife/Widow of
_____ resident of

_____ CNIC No.

_____ am bonafide owner of House / Flat _____, Street _____
Sec _____, Rwp, vide Housing Dte Allotment Letter Serial No _____,
Membership No _____ dated _____.

Mobile No _____ .lk

I intend to rent out the aforementioned House / Apt to _____

Resident of _____

CNIC No. _____ Mobile No. _____.

It is therefore requested that NOC for rent of House/ Flat no _____,
Street _____, Sec _____. Askari _____, Rwp may kindly be issued.

Thank You

Signature: _____

Name of Owner: _____

CNIC No of Owner _____

Active Contact No of Owner: _____

APPLICATION FORM FOR LANDLORD FOR RENTING OUT OF
HOUSE APT ASKARI COLONY (ZONE-3)

To: ADH/ ADH (Askari Colonies)
Askari-13, Rwp

Subj: **Army Officers Housing Scheme for Renting Out of House**

1. I intend renting out my House No _____ located at Askari - 13. Requisite details are as under:-

- a. **Name of Tenant:** _____
- b. Occupation / Profession: _____
- c. Fol Renting documents are encl:-
 - (1) Copy of Certificate and NIC (Landlord / Landlady as well as Tenant)
 - (2) Copy of Almt Ltr having machine no with General Headquarters monogram issued by Housing Directorate.

2. I certify that house or any part of house will not be rented out to any person for establishment of Office, Guest House, and Hostel, Non-Government Organizations / Charity Organizations or any other Commercial purpose except for family residential (one family only).

3. I also assure that the tenant will abide by all rules / instructions issued for the colony and will not in any way be a source of inconvenience for the residents. In case it is considered by one third of the residents that the said tenant is not upholding the sanctity of the colony or observed at any stage during tenancy pd that house is used as guest house or being used for commercial purpose, I will make arrangements to get that house vacated from him / her within one month of issue of notice to this effect by Housing Directorate as well as by concerned Station Headquarter.

4. **No Objection Certificate** for renting out may please be granted at the earliest.

Dated: _____

(Signature of Landlord / Landlady)

Mob No: _____

REGISTRATION

CERTIFICATE BY LANDLORD / LANDLADY OF THE HOUSE

1. It is hereby certified that following shall be strictly adhered to by the tenant of the House Number _____ located at Askari-13, Mr _____, during renting period from _____ to _____

- a. All Housing Directorate/ Cantonment and Defense Housing Authority Byelaws will be strictly adhered to by the tenant as will be / have been communicated from time to time.
- b. The rented out premises will not be used for any purpose that may be detrimental to the security of Pakistan or the safety of its citizen.
- c. It is further certified that above-mentioned clauses have been communicated to the tenant in writing by the Landlord / Landlady and the tenant has assured adherence of the same in writing.

2. In case the tenant is found violating any of the above-mentioned clauses the contract deed will stand **CANCELLED** and the tenant will be asked to vacate the house within a month followed by law suit against him as per the law of the land.

Dated: _____

(Signature of Landlord / Landlady)

Mob No:_____

REGISTRATION

CERTIFICATE BY TENANT OF THE HOUSE

1. It is hereby certified that I, Mr / Mrs / Ms _____, tenant of House Number _____ located at Askari-13, will strictly adhere to the clauses mentioned below, during renting period from _____ to _____:-

- a. All Housing Directorate / Cantonment and Defense Housing Authority Byelaws will be strictly adhered to as will be / have been communicated from time to time.
- b. The rented out premises will not be used for any manner that endangers the safety of other residents of the same colony, or for any purpose that may be detrimental to the security of Pakistan or the safety of its citizens.
- c. House or any party of the house will not be used for any person for the establishment of office, Guest House, Hostel, Non-Government Organization / Charity Organization or any other Commercial purpose except for family residential (one family only).

2. In case, I am found violating any of the above mentioned clauses the Landlord / Landlady has the right to immediately cancel the contract deed and I will be required to vacate the house forthwith and face the law suit if desired by the State of Pakistan / Landlord / Landlady of the house.

Dated: _____

(Signature of Tenant)

Mob No: _____

APPLICATION FORM FOR NOC RENTING OUT
PART – II SCHEME

To: Sta HQ, Rawalpindi
Fmn HQ _____
(Concerned)

MI Dte, GHQ, Rawalpindi
Housing Dte, Rawalpindi

Subj: **Army Offrs Housing Scheme Part-II – No Objection Cert for Renting Out**
Ask-13

1. I intend renting out my House No _____ located at Askari - 13. Requisite details are as under:-

- a. **Name of Tenant:** _____
- b. CNIC/Passport No: _____
(Attested photocopy of CNIC for Pakistani National)
- c. Occupation / Profession: _____
- d. Renting Out Period: From _____ to _____

2. I certify that house will not be used for any purpose other than residential.

3. I also assure that the tenant will abide by all rules / instructions issued for the colony and will not in any way be a source of inconvenience for the residents. In case it is considered by one third of the residents that the said tenant is not upholding the sanctity of the colony or observed at any stage during tenancy pd that house is used as guest house or being used for commercial purpose, I will make arrangements to get that house vacated from him / her within one month of issue of notice to this effect by Housing Directorate as well as by concerned Station Headquarter.

4. No Objection Certificate for renting out may please be granted at the earliest.

Dated: _____

(Signature of Landlord / Landlady)

PA No _____ Rank _____

Name _____

Present Address _____

Contact No: _____

PERFORMA FOR TENANT OF HOUSE ASKARI – XIII RAWALPINDI1. **Particulars of Owner:-** PA _____ Rank _____ Cell No _____

Name _____ CNIC No _____

Present Address: _____

PARTICULARS OF TENANT

House No _____ Phase _____ Date of Occupation _____

1. PA _____ Rank _____ PMA Course _____

(If Serving / Retd Offr)

2. Name _____ 3. CNIC No _____

4. Son of _____

5. Permanent Address _____

6. Department (where Serving) _____ Appt _____

7. Land Line No _____ Cell No _____

8. **Particulars of Family**

a. Spouse

b. Children Name Gender Age

(1) _____

(2) _____

(3) _____

(4) _____

9. E.Mail Address _____

10. Pet Animals (If any) _____

a. Name of Animal _____ Qty _____

b. Name of Animal _____ Qty _____

11. Vehicle / Motor Cycle _____ Regd No _____

(Make / Type) _____ Regd No _____

_____ Regd No _____

12. Servant Name (If any) _____

Son of _____ CNIC No _____

Permanent Address: _____

(Signature of Tenant)

Dated : _____

PET CERTIFICATE

It is certified that I, Mr _____ holding
CNIC _____ has applied for security clearance for shifting in House
No _____ of Askari-XIII Rwp as Owner /Tenant. I will not keep any Pet animals
during my residing period at above said house.

Sig of Tenant _____

Sig of Owner _____

Date: _____

COUNTERSIGNED

Date: _____

SECURITY CLEARANCE PERFORMA FOR RENTING OUT/PURCHASE

AND GIFT – ASKARI COLONIES

HOUSE NO: _____ ASKARI _____

1. Name: _____
2. Son/Daughter/Wife of _____
3. Religion/Sect: _____
4. Caste: _____
5. Date and Place of birth: _____
6. Edn: _____
7. Nationality: _____
8. CNIC No: _____
9. Political Affiliation: _____
10. Profession: _____
11. **Address**
 - a. Permanent: _____
 - b. Temporary: _____
12. Marital status: _____
13. **Detail of Family**

	<u>Sons</u>	<u>Profession</u>
a.	(1) _____	_____
	(2) _____	_____
	(3) _____	_____
b.	<u>Daughters</u>	
	(1) _____	_____
	(2) _____	_____
	(3) _____	_____
c.	<u>Brothers</u>	
	(1) _____	_____
	(2) _____	_____
	(3) _____	_____
d.	<u>Sisters</u>	
	(1) _____	_____
	(2) _____	_____
	(3) _____	_____
14. Foreign Visit: _____
15. Gen Remarks: _____
16. Mobile no Owner: _____
17. Mobile no Tenant/Purchaser/Gifted: _____

