

Dated_____

To: OIC Facilitation Centre (ACM, Housing Dte
266, Hilal Chowk, Kashmir Road, Sadar Rwp

Subj: **NOC / Approval for Installation of Solar System – Apartment Askari**
Rawalpindi

I, PA _____ Rank _____ Name _____
S/O / D/O _____ Holding CNIC no _____ intend to
install solar panels at my Apartment _____ Askari-_____. Following documents are enclosed:-

- a. Photocopy of Allotment ltr / GLR (for leased colony).
- b. Photocopy of owner's CNIC.
- c. Processing Fee Rs 10000/- (to be paid in cash).
- d. Certificate of Non Encroachment / No Outstanding Colony Subs duly signed by ADH / DADH ACM (Zone/Colony).
- e. Owners Undertaking / Responsibility Certificate (duly signed by the owner and ctrsigned by ADH / DADH).
- f. Feasibility Certificate by the Solar Company engaged for instl of system.

Signature_____

Name of Applicant _____

Contact No _____

INSTL OF SOLAR SYSTEM ON APTS
OWNER'S UNDERTAKING / RESPONSIBILITY CERTIFICATE

1. It is certified that:-
- a. I Shall bear the cost of any damage to adjoining Apts / property due to wind pressure / breakage of solar panels.
 - b. The area underneath solar panels will not be used for any other purpose, such as storage or sitting area.
 - c. If due to installation of my Solar Panels leakage of roof is observed will bear all expenditure for its repair / maintenance.
 - d. I shall not exceed from designated area marked by management ACM (Zone-1) to me for installation of solar panels.
 - e. I will not grant solar connection to other house / apartment.
 - f. I shall be responsible for safety / security of panels, cables, invertor and batteries of solar system.
 - g. All Housing Directorate Byelaws / SOP and Cantonment Board instructions on the subject will be strictly adhered as issued from time to time.

Dated: / /2026

(Signature of Owner of the Apt)

CTRSIGNED

(Sign / Stamp of ADH / DADH (Zone-1))

COLONY SUBS / DUES CLEARANCE CERTIFICATE

It is certified that there is nothing outstanding against monthly subs of apartments No ____ Askari____, Rawalpindi owned by _____

Dated ____/____/2026

(Sign / Stamp of ADH / DADH (Zone-1))

NO UNAUTHORIZED CONSTRUCTION / ENCROACHMENT CERTIFICATE

It is certified that no unauthorized construction/ encroachment has been carried out in apartments No ____ Askari____, Rawalpindi.

Dated ____/____/2026

(Sign / Stamp of ADH / DADH (Zone-1))

INSTRUCTIONS

1. Please complete the documents (Fill) in all respect.
2. **Form A & Form B** will be sign by owner of Apartment only . No other one is allowed.
3. Attach all documents mentioned in Form A.
4. **Form C (COLONY SUBS / DUES CLEARANCE CERTIFICATE)** must be verified/signed by Account Clerk (Zafar) – ACM (Zone-1)
5. **Form C (NO UNAUTHORIZED CONSTRUCTION / ENCROACHMENT CERTIFICATE)** must be verified/signed by concerned Colony Supervisor.
6. Please provide 2 x sets of said documents (1 x Original and 1 x photocopy).
7. Uncompleted documents will not be accepted.
8. No documentation is need for SD/SU Houses. They can directly apply OIC FC

Note:

In case of any encroachment owner is required to be regularized the encroachment from OIC FC or remove the encroachment before initiating the solar case. No case will be entertained without regularization of encroachment or removal of encroachment.